

Government of Andhra Pradesh-Samagra Shiksha

School Complex Meetings/Trainings

Agenda for October 2024 – Primary School Complexes			
Time	Dur	Agenda Points	
09:00-09:10	10 min	Prayer (Vandemataram)	
09:10-09:40	30 min	Session 1: (By School Complex HM) Discussion on previous meeting actionable points and briefing of this month agenda	
09.40- 10.40	60 mins	Session- 2: Videos on 1. Types of Assessments 2. Best Practices for creating Effective MCQs(Part 1) 3. Best Practices for creating Effective MCQs(Part 2) 4. Test Blue Print GSR INFO - www.gsrmaths.in Endline form to be filled by teachers after watching the Videos	Session plan: (Video resources) https://drive.google.com/drive/folders/1UUwA3CVY5ZcRZktreucpBnUUYsaMS6TV Post Survey form: https://forms.gle/b9qpfyepkjp3vrQ6
10.40-10.50	10 mins	Tea Break	
10.50 – 11.50	60 mins	Session 3: Discussion by teachers <ul style="list-style-type: none"> • Summary of activities covered so far and current highlights. • Discuss on the key outcomes from 90 days session and plan for way forward activities 	
11.50 – 12.30	40 mins	Session-4: <ul style="list-style-type: none"> • Vidhya Pravesh: The 90-day Vidya Pravesh activities have been completed. Discussions will focus on key outcomes, achievements, and the way forward. The NCERT team will visit the schools in the third week of October to conduct the endline test. • For Classes 1 and 2: KRP's and DRP's will discuss on the preparation for FLN trainings, session plan. Discuss the FLN trainings and map the teachers to appropriate sessions, ensuring CRP allocations do not disrupt school activities. • For Classes 3 to 5: Discuss on the TaRL topics, 	TaRL: https://docs.google.com/document/d/1MrzJ13HxsBtDkIxFIk8kCbR7IGJUDvd7J9volcibXmM/edit?usp=sharing
12.30 to 1.30	60 mins	Lunch Break	
1.30 to 3.00	90 mins	Session 5: TPD Math Peer Learning Circle – 1 by KRP (If KRP is not available, the designated RP should take the	Session plan: https://docs.google.com/document/d/1qWcHpMPzECSRF

		session) Designated RP can refer to YouTube video below before session and use the PPT given for the session) YouTube link: will share soon.	A7wzF2BpaYMMu_v5INo-wnsFIDBD7A/edit?usp=drive_link PPT for the session: https://docs.google.com/presentation/d/1o_8X9hBMOL34lwxyOX4KwgmZ2x6ijepq/edit?usp=drive_link&oid=109481411745958814399&rtipof=true&sd=true
3.00 – 3.15	15 mins	Tea Break	
3.15 – 4.15	60 mins	Session 6: Teach Update and Teacher Resource Book Usage	Session Plan: https://docs.google.com/document/d/1hhj_ht2M8zKeBt4BbuerfGQHkUOpIFNyPEVH5NhAvg/edit?usp=drive_link PPT for the session: https://docs.google.com/presentation/d/1CsEd51N8Swcl3UvwM9RoR6Nllv73Fw2najjrRTypPk/edit?usp=drive_link
04.15– 4.30	15 min	Submission of Teacher feedback form on complex meetings (To be monitored by the school complex HM)	www.apbadi.net

Note : The School Complex Headmaster must have the details of the complex level RPs(selected among the attendee teachers) for the smooth conduct of the sessions planned in the school complex agenda.

All the RJDSE, DEOs, AMOs, and APCs in the state are hereby informed to conduct school complex training at the complex level without any deviation and ensure 100% attendance in all school complexes. School Complex Headmasters must fill and submit the monitoring format. MEO-II, District officers and DIET Principals to make monitoring visits and fill the monitoring form.

GSR INFO - www.gsrmaths.in

Responsibilities of the School complex Headmaster:

1. Ensure 100% attendance and engagement of teachers.

2. Ensure availability of digital infrastructure.
3. Ensure smooth flow of session as per the schedule communicated.
4. Ensure the RPs are designated and pre informed about the agenda and notes are also shared with them.
www.apbadi.net
5. Ensure the teachers attending the complex meeting submit their feedback form before dispersing.
6. Ensure the MoM is shared with the Headmasters/Principals in their complex within 2 days of completion of school complex meetings.
7. They have to submit the monitoring format of the meeting convened in their school complex.

Don'ts in the Complex Trainings:

1. No Union Meeting Discussions.
2. No Discussions on service matter, No personnel discussions.
3. No felicitation activities like transfers, promotions, no meeting with shawls and garland.
4. No personnel parties, birthday parties, no visits, no site seeing programmes.
5. All the teachers of govt, govt-aided, KGBV schools, residential must attend the school complex meetings

